



AIR FORCE JUNIOR ROTC

**Clayton County Public Schools
JONESBORO, GEORGIA 30236**

9 May 2018

Dear CADET _____

Congratulations on your decision/selection to attend the Clayton County (AFJROTC) Leadership Course (CCCLC). All cadets are required to participate in all scheduled daily activities. These activities will consist of calisthenics, jogging and intramural sports. In addition to these activities the Cadet Leadership school program will consist of eighty plus (80+) hours of instruction and training in a variety of leadership subjects.

The purpose of CCCLC is to teach upcoming AFJROTC cadet leaders the essence of followership and leadership in a relatively strict military environment, thereby preparing them to more effectively assume key cadet leadership positions/roles in their respective units.

We expect all cadets to work with their instructors in preparation for attendance. This preparation will aid in your successful completion of the school. It is our intent for all cadets to achieve and maintain the AFJROTC mission: "Building Better Citizens." It is imperative you start training now for all physical activities. Failure to participate in physical activities may result in disciplinary action, dismissal from the school and/or cadet not receiving a graduation diploma. Male cadets are required to run the **one mile run in 10:30 minutes or less and female cadets are required to run the one mile run in 12:00 minutes or less.**

CCCLC will be conducted at Clayton State, Morrow, GA, from 9 June through 14 June 2014. You should **report** to _____ at _____ **9 June 18** for transportation to Clayton State University. You will remain at Clayton State University for five days. The sixth day (14 June 18) will be graduation and you will be picked up at Clayton State University and transported to the Performing Arts Center. All meals will be provided. A snack bar will be available. Cadets will have the opportunity to make purchases at the appointed time set by the Commandant. **The graduation will be 14 June at 1100 and all cadets will be released to parents after the graduation.**

While at CCCLC you must abide by all rules and instructions issued by the cadre cadets and instructors. The rules of conduct governing your behavior in high school will be the minimum accepted standards of conduct at CCCLC. Flagrant disobedience or gross misconduct will result in your immediate expulsion from CCCLC and possibly from the AFJROTC program. Minor violations will be dealt with in an appropriate manner. Unauthorized items will be confiscated for the duration of CCCLC and disciplinary action taken. Doctor prescribed medications should be properly labeled and turned over to the appointed AFJROTC instructor upon arrival at Mt Zion High School. Radios, Cell Phones, head phones, MP3s, TVs, etc. are **not** allowed at CCCLC. Security of your property while at CCCLC will be your responsibility; do not bring large sums of money or valuable items with you.

While at CCCLC, there will be items you will need to obtain. (see Attachment 1.) Please be sure to read the attached list and refer all questions or concerns to your unit ASI/SASI.

If a family emergency should occur during this encampment, cadets can be reached thru his/her unit instructor cell phone or through Clayton State University.

Return attachments two (2), three (3) and four (4) with the required signatures, and your \$135.00 registration fee, as soon as possible but not later than 23 May 2018. Retain this letter along with attachment one (1) and attachment five (5) for your future reference/information.

THOMAS E. GRAVES, LT COL, USAF (Ret)
Commander,
Clayton County (AFJROTC) Cadet Leadership Course
Attachments

1. Required Clothing/Equipment
2. General Information
3. Emergency Consent Form
4. Parent/Guardian Liability
5. Parents Invitation to Graduation

CADET LEADERSHIP SCHOOL
REQUIRED CLOTHING/EQUIPMENT

FEMALE

Flight Cap
3 Uniform slacks
4 Uniform blouses (**unit patches optional**)
1 Pair issue shoes
Air Force Blue Name tag
Service Coat
Air Force Silver name tag (**Mandatory**)
Underclothing (6 day supply)
Swim wear (Include a Cover Up)
Hose &/or black socks (5 pair)
Six Plastic Hangers
Sleeping attire & robe
Towels (3 or 4 at least)
Personal grooming items
Gym/running shoes
Gym socks (5 pair)
CCCLS Ops Plan/pencils
Dust/cleaning cloths (several)
Shoeshine equipment
Cadet Rank (Amn/A1C)
Pillow w/Pillowcase
2 Twin size sheets- **FLAT/WHITE**
Blanket – twin bed size
Cloth Laundry Bag
Plastic Water Bottle (**We will supply**)
Rain Poncho
Small flashlight w/batteries

MALE

Flight Cap
3 Uniform trousers
4 Uniform shirts (**unit patches optional**)
1 Pair issue shoes
Air Force Blue Name Tag
Service Coat
Air Force Silver name tag (**Mandatory**)
Underclothing (6 day supply)
Swim wear
Black socks (5 pair)
Six Plastic Hangers
Sleeping attire & robe
Towels (3 or 4 at least)
Personal grooming items
Gym/running shoes
Gym socks (5 pair)
CCCLS Ops Plan/pencils
Dust/cleaning cloths (several)
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2 Twin size sheets-**FLAT/WHITE**
Blanket – twin bed size
Cloth Laundry Bag
Plastic Water Bottle (**We will supply**)
Rain Poncho
Small flashlight w/batteries

NOTES:

1. Above items are the minimum required. Cadets may bring more if desired; however, issue items will be limited to those listed.
2. Insect repellent may be required for outdoor evening activities.
3. Male cadets must arrive with their hair cut to meet military standards for the entire six (6) days.
5. Female cadet's hair must be worn to meet military standards while in uniform. There will be limited time for personal grooming.
6. Ribbons are optional for service coats when worn for graduation only.

GENERAL INFORMATION FOR CCCLC

NAME _____ HIGH SCHOOL _____
(First) (MI) (Last)

PARENT/GUARDIAN NAME _____
(FIRST) (LAST)

TELEPHONE NUMBER OF PARENT/GUARDIAN IN CASE OF AN EMERGENCY

DAY TIME _____ EVENING/NIGHT TIME _____

EMERGENCY CONTACT IN CASE A PARENT/GUARDIAN CANNOT BE REACHED

NAME _____ PHONE NUMBER _____

CADET'S ACKNOWLEDGEMENT

I hereby acknowledge that I have read and understand the provisions set forth in the Clayton County (AFJROTC) Leadership Laboratory Activities (CCCLC) selection letter and agree to abide with same during CCCLC. I also commit myself to work and cooperate to the utmost of my ability to gain as much as possible from this opportunity.

CADET'S SIGNATURE _____ STUDENT NUMBER _____

I, the parent/guardian of Cadet _____ do hereby give my consent for this student to attend Clayton County (AFJROTC) Cadet Leadership Course (CCCLC) at Clayton State University, Morrow, GA. I understand that this is a voluntary course of instruction and I release the United States Air Force as well as the student's high school and school district and any person connected with this AFJROTC program from any and all claims for property damage and/or personal injury or death resulting from the reasonable operation of this course at Clayton State University, including travel to or from the said campus, and/or other travel/activities during Clayton County (AFJROTC) Cadet Leadership Course (CCCLC).

I further agree if my child is eliminated from CCCLC for disciplinary reasons, my child will receive the appropriate documentation from the Commandant to hand carry to the parent and a phone call from the SASI/ASI from the unit.

SIGNATURE OF PARENT/GUARDIAN

DATE

Attachment 3

EMERGENCY TREATMENT CONSENT FORM

Subject Cadet's Full Name _____
(First) (Middle) (Last)

Cadet's Age _____ years Cadet's SSN _____

I, _____ (Full name of **parent/guardian**)

Street Address City State Zip

Hereby give consent for any AFJROTC instructor to treat my child for minor cuts, bruises, head-aches, or swelling of joints. Any other non-life threatening ailment the parent will be called to pick up their child to transport to medical facility. **NOTE: In case of a life threatening situation CCPS instructors will call 911 and notify parent/guardian.** I further understand that **omission of information** from this form (i.e. *Social Security Account Numbers* of Parent/Guardian or Cadet) **may delay medical treatment.**

Signature of Parent or Legal Guardian _____

Dated _____

PARENTS' AND GUARDIANS' RELEASE OF LIABILITY

I understand that members of the Clayton County High Schools cadet corps will be participating in the Clayton County (AFJROTC) Leadership Course (CCCLC). This CCCLC course will be conducted at Clayton State University, Morrow, GA, during June 9 through June 15 June, 2017.

I understand transportation will be by School bus.

I hereby give the Clayton County AFJROTC Instructors permission

For _____ to participate in this activity.
(Cadet Name)

Should my child need immediate medical attention, the Clayton County High Schools AFJROTC Instructors have my permission to seek immediate medical treatment. I further understand that omission of information from this form (i.e. Health Insurance Company name and/or Policy number) may delay medical attention.

Signed this day of _____, 2018.

PARENT OR GUARDIAN

Health Insurance Company _____
Policy Number _____

Attachment 5

You Are Cordially Invited

To

Attend

The

Air Force Junior ROTC

Clayton County (AFJROTC) Cadet Leadership Course (CCCLC)

Graduation and Recognition Ceremony

On

Thursday, June 14th, 2018

From

11am -12pm

At the

Performing Arts Center

In

Jonesboro, Georgia

**Address for Performing Arts Center is:
2530 Mt Zion Pkwy, Jonesboro, GA, 30236**